



OHIO EDUCATION ASSOCIATION

OEA LOCAL CAPACITY GRANT

OEA Local Capacity Grants are designed to assist locals to assess the needs of their members and to develop an action plan that addresses those needs, increases engagement, and grows their collective power. Locals must complete the Local Assessment Tool to qualify.

What Is the Local Assessment Tool:

A self-assessment tool that looks at key indicators in eight (8) categories focused on effective locals to help locals successfully target areas of growth. The eight (8) Key Areas of Focus are:

- Advocacy
- Contract Negotiations
- Organizing and Strategic Planning
- Community Partnerships
- Communication
- Political Action and Lobbying
- Leadership Development
- Governance Structure and Finances

Local Capacity Grant Application Steps:

1. Work with your Labor Relations Consultant (LRC) to complete all eight (8) key focus areas of the Local Assessment Tool. To complete the Local Assessment Tool online or obtain a printable copy visit <https://www.ohea.org/bullhorn-oea-locals-establishing-measurable-goals/>
2. Once the online assessment is complete, submit the Local Assessment Tool Award Form to the appropriate Regional Director or if completing the printable version, submit a copy of the completed Local Assessment Tool along with the Local Assessment Tool Award Form to the appropriate Regional Director.
3. Locals will receive \$2500 within 30 days of submitting the Local Assessment Tool Award Form.
4. For additional funding, create an action plan in collaboration with your LRC that focuses on at least one (1) key focus area from the Local Assessment Tool. Locals can receive an additional \$50 per member (up to \$30,000 maximum) to support the implementation of an action plan based off findings from the Local Assessment Tool.
5. Submit the action plan and the Local Capacity Grant Application to the appropriate Regional Director.

Local Capacity Grant Parameters:

- Grant funds cannot be used for alcoholic beverages
- Gift card purchases are limited to 10% of the grant total (up to \$1000 maximum)

Application and Reimbursement Instructions:

- Email your completed Local Capacity Grant application to the appropriate Regional Director.
- Must provide **itemized** receipts. **Receipts may be submitted as expenses are incurred but must be submitted no later than July 31, 2026.**
- Submit receipts and a copy of the approved application to your Regional Director.
- **All reimbursement checks from OEA will be made payable to the Local Association Treasurer. It is the responsibility of the Local Association Treasurer to reimburse vendors/recipients in accordance with all applicable OEA and Local Association procedures.**
- **Any change to an approved plan must be resubmitted for approval prior to expending the funds.**

Regional Directors:

Region 1

Elaine Silveira
silveirae@ohea.org
614.227.3103

Region 2

Ryan Dunn
dunnr@ohea.org
614.227.3128

Region 3

Frederick Pruitt
pruittf@ohea.org
419.448.1498

Region 4

Cristina Muñoz-Nedrow
nedrowc@ohea.org
614.227.3101

All forms/receipts should be submitted to your Labor Relations Consultant (LRC), their Associate Staff, the Regional Director and their Administrative Assistant.