

OEA Spring 2024 Representative Assembly

LOGISTICAL HIGHLIGHTS for DELEGATES

- **NEW RA HOTEL - PLEASE NOTE!** The Hyatt Regency Columbus Hotel (350 N. High Street, Columbus, OH 43215) is the location for overnight accommodation and pre-RA events. The booking cut-off is April 11, 2024. To get the discounted RA rate, click here: <https://www.hyatt.com/en-US/group-booking/CMHRC/G-FZH2>
- **RA Location and Start/End Time** – The RA will be held in person on Friday, May 10, at 6:00 p.m. and on Saturday, May 11 at 9:00 a.m. We anticipate the RA will conclude by approximately 7:30 p.m. on Friday and approximately 3:00 p.m. on Saturday.
- **RA Parking Pass and Delegate Credentials** – There are other large events taking place so delegates who are day parking should arrive as early as possible! Delegates will receive a parking pass (with a map) in the mail with their Delegate Badge/Credential just before the RA. Overnight guests receive a parking discount at the Chestnut Street Garage.
- **RA Delegate Registration** – Delegates must complete the first step via the online registration form in advance. Then, upon arrival, **all delegates MUST also register/check in one time at the GCCC in room A110 on Friday, May 10, from 5:00 – 7:30 p.m. or Saturday, May 11, from 8:00 – 10:00 a.m.**
- **Delegate Emails** – Elected delegates will receive several emails before the RA with reminders and detailed instructions. Delegates not receiving emails should contact OEA at oeara@ohea.org. Always check junk folders!
- **Delegate Handbooks** are being mailed to all ELECTED delegates. A limited number of handbooks will be available at Registration (copies will also be available through a floor assistant). Delegates can also access the electronic copy of the handbook online (see **Delegate Materials** reference below).
- **Submission of Items for Debate** – The **deadline** for submitting NBIs, Amendments to the Standing Rules, the Budget, and Resolutions Report is **Wednesday, May 8, at 5:00 p.m.** The online webforms are in the RA section of the OEA website <https://www.ohea.org/spring-ra-documents/>. Delegates must use their member log-in to access the forms.
- **Delegate Materials / Supplemental Packet** – Limited copies will be available onsite. Materials will be posted to the OEA website <https://www.ohea.org/spring-ra-documents/>.
- **Virtual Budget Open Hearing** – A Virtual Budget Open Hearing will take place on Monday, May 6, at 7:00 p.m. to go over any questions or concerns related to the 24-26 Strategic Budget. Delegates must register in advance to receive a Zoom link to participate in the Open Hearing.
- **Virtual Resolutions Open Hearing** – A Virtual Resolutions Open Hearing will take place on Tuesday, May 7 at 7:00 p.m. to go over any questions or concerns related to OEA's Resolutions Report. Delegates must register in advance to receive a Zoom link to participate in the Open Hearing.
- **Elections / Voting** – There will be secret ballot voting on C&B changes and any contested statewide positions at this RA during the 90-minute voting and lunch break.
- **Seating by OEA District** – All OEA districts will have designated seating on the floor of the RA.
- **Food Concessions will be available in the café onsite** – Take care of yourself, eat, and take breaks as needed. There will be one 90-minute break scheduled during the RA. No outside food can be brought into the facility (other than small personal snack items like granola bars—no coolers, please).