

STANDING RULES OF OHIO DELEGATION TO THE NEA CONVENTION

FOR 2021 NEA VIRTUAL REPRESENTATIVE ASSEMBLY ONLY

CAUCUS PROCEDURES:

1. The caucus meetings of the Ohio delegation will be held virtually. The first meeting shall be held via Zoom on June 5, 2021, at 9:30 a.m. The second meeting shall be held via Zoom on June 29, 2021, at 9:30 a.m. The third meeting shall be held via Zoom on June 30, 2021, at 9:30 a.m.
2. The agenda for the June 5, 2021 virtual caucus meeting shall include briefings on actions to be taken during the virtual meeting of the NEA Representative Assembly, a report of the Screening Committee on endorsement recommendations for NEA Executive Committee positions, speeches by NEA candidates, action on endorsement recommendations, submission of declaration of candidacy forms for Ohio seats on the NEA Resolutions Committee, NEA PAC fundraising activities, and other items as recommended by the Chair and approved by the caucus.
3. The agendas for the June 29 and June 30, 2021 virtual caucus meetings may include action on Ohio positions on actions to be taken during the virtual meeting of the NEA Representative Assembly, a report of the Screening Committee on endorsement recommendations for NEA ESP At-Large Board of Directors positions, speeches by NEA candidates, action on endorsement recommendations, election of Resolutions Committee members, NEA PAC fundraising activities, and other items as recommended by the Chair and approved by the caucus.
4. The Caucus shall be composed of certified NEA delegates. Ohio UEP members who are not delegates may attend Caucus meetings as observers only.
5. The Caucus Parliamentarian may assist the Chair. The Parliamentarian shall serve as timekeeper for the meeting.
6. A quorum shall be the number of certified delegates present and voting at any regularly called Caucus meeting.
7. An agenda shall be prepared in advance of each Caucus session. The preparation shall be the responsibility of the President of the Association (or the Chair of the Caucus) in consultation with OEA officers and Ohio members of the NEA Board of Directors. The agenda will be subject to approval of the caucus.
8. Non-delegates shall have speaking privileges only if permission is granted by a majority of the delegation.

ORDER OF BUSINESS AND DEBATE:

1. The adoption of the Order of Business of the Caucus shall be the first item of business.
2. Meetings shall be governed by Robert's Rules of Order (Newly Revised).
3. No delegate shall speak and/or be recognized in debate more than twice on the same question during the same meeting. Each speaker is limited to two minutes at one time unless permission is granted by a majority vote of the Caucus.
4. No delegate speaking on a question may immediately move the previous question.

5. An automatic vote to close debate will be called by the Chair after 10 minutes on any main motion or amendment.
6. Voting shall be by unanimous consent, voice, Zoom poll, or roll call.
7. The motion to close debate shall not be in order until at least one person has had an opportunity to speak on each side of the question.
8. A roll call vote (the counting of delegates) shall be taken only after approval of one-third (1/3) of the delegates present.
9. All points of privilege and announcements will normally be recognized at the conclusion of the business portion of each Caucus meeting.
10. Method of obtaining floor: A delegate who desires to speak must first be recognized by the Chair by typing his or her name in the chat box or verbally requesting recognition. Any delegate who is recognized by the Chair shall give his/her name and unit of representation.
11. The Chairperson of the delegation or his/her designee shall be the authorized spokesperson for the delegation. The Chairperson is in charge of polling the delegation.

VIRTUAL RA FLOOR PROCEDURES:

1. The OEA President shall be Chairperson of the delegation.
2. The OEA Vice-President shall be Vice Chairperson of the delegation.
3. Should the President and the Vice-President be off the floor at the same time, the Secretary-Treasurer will chair the delegation.
4. The Caucus positions will be communicated to delegates through the Slack app.
5. The leadership team will be designated by the Chair of the Caucus.
6. On issues that the Caucus has taken no position, the leadership team shall be polled and the appropriate position will be shared.

INTERNAL ELECTIONS:

1. The Chairperson of the Ohio Delegation shall appoint an Election Committee from the delegation to conduct the elections of NEA Resolutions Committee members and alternates and any other elections necessary within the delegation. The OEA Secretary-Treasurer shall serve as Chairperson of the Election Committee.
2. The election of members and alternates of the NEA Resolutions Committee shall be according to the following procedure:
 - A. At the June 5 virtual caucus meeting of the Ohio Delegation, the chairperson of the Ohio delegation shall ensure that the procedures for conducting elections shall be reviewed with the delegates.
 - B. At the first Caucus of the Delegation, nominations shall be made for the positions open on the NEA Resolutions Committee. A delegate interested in running for the NEA Resolutions Committee shall submit a letter of intent including a platform statement and

biographical data to the Chairperson of the Election Committee prior to 10:15 a.m. on Saturday, June 5, 2021, via the online webform. If the number of members who submit forms is less than or equal to the number of Resolutions Committee positions, those members shall be declared elected by acclamation. If the number of members who submit forms is greater than the number of Resolutions Committee positions, an election will be held at the June 29, 2021, virtual meeting of the caucus.

- C. The order of names on the ballot and the candidate speaking order shall be determined by the candidate or his/her designee by a drawing of lots after the conclusion of the first delegate caucus.
- D. Each candidate shall be allotted two minutes to address the Delegation at the June 29, 2021 caucus session.
- E. The election shall be by electronic secret ballot. Delegates shall be provided 24 hours to submit their ballot following the commencement of voting. Election results will be announced to delegates via email following the conclusion of voting.
- F. NEA Resolutions Committee members (the number of which to be designated by NEA) shall be determined by the number of votes received in order of first to last candidate. The alternate members shall be determined on the same ballot by the same method. The NEA recommendation concerning ethnic-minority representation shall be observed.

DUTIES AND RESPONSIBILITIES OF DELEGATES TO NEA RA:

- 1. All delegates shall attend all OEA virtual caucus meetings.
- 2. All delegates shall attend all virtual sessions of the Representative Assembly June 30 through July 3, 2021.
- 3. If requested, serve on a state committee at the RA.
- 4. If requested, report to locals concerning the actions of the NEA RA.
- 5. Actively support and promote membership in the United Education Profession.
- 6. Assume other duties assigned by the state chairperson.

POLICY COVERING ENDORSEMENT OF CANDIDATES - NEA CONVENTION:

- 1. The Ohio delegation may endorse for NEA office.
- 2. Screening Committees
 - A. The NEA Executive Committee Candidate Screening Committee shall be composed of the following persons:
 - (1) OEA President
 - (2) OEA Vice-President
 - (3) OEA Secretary-Treasurer
 - (4) One Representative of District Leaders
 - (5) One Representative of NEA Directors
 - (6) One Representative of NEA Resolutions
 - (7) Two Local Association Presidents (large and small)

The Committee shall be appointed by the OEA President except the positions (4), (5), & (6) shall be subject to the approval of the group involved.

B. For NEA Director At-Large elections, a screening committee will have five persons appointed by the OEA President. It shall be composed of:

- (1) The OEA Vice President as Chair
- (2) An NEA Director
- (3) Three persons from the OEA caucus who represent the same constituency as the one for which the At-Large election is being held.

3. The Screening Committee shall screen candidates prior to their report and recommendations. The Screening Committee report shall be given before caucus balloting on an endorsement.

The caucus may make an endorsement at any caucus meeting for an NEA candidate who is running unopposed for re-election, and whom the OEA caucus has previously endorsed. The Screening Committee may choose not to require an interview for any candidate who is running unopposed for re-election and whom the OEA caucus has previously endorsed.

4. The caucus may make an endorsement at the first caucus meeting on June 5, 2021. Endorsement decisions may be deferred to the June 29 or June 30 caucus meeting at the recommendation of the screening committee or by majority vote of the caucus.

5. The endorsement of a specific candidate does not preclude individual delegates from voting as they see fit.

6. All candidates for NEA Executive Committee may address the Ohio delegation, live or via video message, for up to three minutes at either virtual caucus meeting.

7. The Chairperson may permit speakers to represent causes, issues, or special interests for a period not to exceed two minutes.

8. The inability of any candidate to appear at any of the above meetings would not necessarily be an automatic disqualification from endorsement.

9. A screening guide will be developed by a committee to assist in screening candidates. The guide will include a question on mandatory social security coverage. A candidate must support NEA's continued opposition to mandatory coverage in order to even be considered for an endorsement.

10. The debate on NEA candidate endorsements for each office be limited to 15 minutes each.

GUIDELINES FOR SCREENING ESP AT-LARGE NEA BOARD OF DIRECTORS CANDIDATES:

1. The OEA President will have the responsibility for initial contact and procedures for screening and recommendation of candidates.

2. All candidates who declare before the June 15, 2021 filing deadline shall be invited to appear before the ESP At-Large Screening Committee.

3. The inability of any candidate to appear at any of the above meetings would not necessarily be an automatic disqualification for endorsement.

4. All candidates will be invited to make a speech of up to two minutes, live or via recorded video, during the June 29 or June 30 virtual caucus meeting.

5. The screening process will be based on a single set of predetermined questions for the candidates.
6. The OEA Board of Directors should have the right to endorse prior to the NEA Convention and so notify the candidates through the President. The OEA delegation at NEA should have the right, after hearing the candidates, to reaffirm the endorsements through a caucus vote, or endorse other candidates. Any such endorsement will be clearly identified as an OEA Board of Directors endorsement.