



OHIO EDUCATION ASSOCIATION

The Ohio Education Association (OEA) is seeking qualified candidates for the position of Labor Relations Consultant for our Westerville, Ohio office. The geographic area this position covers includes Richland, Ashland and Crawford counties.

The ideal candidate approaches labor relations consulting from an organizing perspective and is able to demonstrate effective skills in member advocacy and collective bargaining, community engagement, and political action.

### **Responsibilities**

- Plans, assists, and/or serves as a consultant to the local association in the collective bargaining process
- Assists members and locals in member rights advocacy
- Advises leaders in dealing with local operations and assists in local association program development
- Assists in the development and dissemination of general communications and may serve as public spokesperson as assigned
- Assists local associations in developing effective internal and external public relations programs
- Uses OEA/NEA resource personnel and participates in providing programs and support to local associations and members through learning and engagement opportunities such as workshops and trainings
- Assists locals with political advocacy at the local, state and national levels
- Provides assistance in crisis situations as assigned
- Assists existing, new and potential locals in internal and external organizing activities. Collaborates with Organizers as required
- Assists members and locals with professional issues advocacy
- Plans, develops, and provides training for leaders and members
- Serves in field operations as assigned
- Serves as a liaison/advisor and subject matter expert as assigned
- Attends major conferences, workshops, etc. in areas of assignment and disseminates relevant information obtained at said approved professional training
- Performs other duties as assigned by the immediate supervisor within the job description

### **Required Knowledge, Skills & Abilities**

- Bachelor's degree
- Demonstrated competency and proficiency in organizing, consulting skills, political action, member advocacy, and collective bargaining among others
  - Demonstrated proficiency in developing productive relationships using strong interpersonal skills

- High proficiency in exercising good judgment and reasoning skills
- Ability to creatively solve problems in a dynamic environment
- Ability to interact and consult effectively with diverse groups including local leadership and association members
- High proficiency in verbal and written communication including drafting proposals, developing presentations and producing materials and reports for a variety of specific audiences
- Familiarity with education policy, practice and political environment
- Proficient in technology including Microsoft Office Suite and other online platforms
- Demonstrated ability to pursue projects with energy, drive, and perseverance
- Ability to work evenings and weekends as needed to achieve the goals of the OEA
- A valid driver's license is required
- Must be willing to relocate, if needed

### **About OEA**

OEA represents more than 121,000 teachers, faculty members and support professionals who work in Ohio's schools, colleges, and universities to help improve public education and the lives of Ohio's children. OEA members provide a wide range of professional education services in communities throughout the state.

OEA members teach in kindergarten classrooms, high school labs and university halls. They counsel adolescents and help students carve out career aspirations. Members coach athletes and transport students to and from the schools and extra-curricular events. OEA members provide professional services to benefit students, schools and the public in virtually every position needed to run Ohio's schools.

OEA members are dedicated to children and public education. OEA's mission is to lead the way for the continuous improvement of public education while advocating for our members and the students we serve. Through OEA's more than 150-year history OEA members have been involved in every struggle and effort to advance the finest of America's dreams: a quality public education for every child.

### **Benefits Overview and Application Information**

This is a bargaining unit position that offers outstanding benefits to employees and eligible family members, including health, dental and vision insurance; retirement plan and 401(k); paid vacation and sick leave, and paid holidays. OEA provides liberal training and professional development opportunities and a year-long mentoring program for new employees.

Interested candidates should e-mail a cover letter and resume to [hr@ohea.org](mailto:hr@ohea.org) or send by mail to: OEA, Attn: HR, P. O. Box 2550, Columbus, OH 43216.

Qualified applicants are expected to share a portfolio demonstrating individual experience with each of the competencies outlined above. Additional information to be provided upon selection for consideration.

Visit the OEA website [www.ohea.org](http://www.ohea.org) for information about OEA.

**The OEA is an Equal Opportunity/Affirmative Action Employer**