The OEA Fiscal Fitness Award is designed to increase the Association’s financial performance on both the state and local levels.

**TIMELINE**

- Locals will have the opportunity to meet the criteria for the award for work completed during the 2019-2020 fiscal year.
- Application is due to the OEA Secretary-Treasurer’s Office by **January 31, 2021**.

**AWARDS**

- First time awardees will receive $2000; continual qualifiers receive $500. No local may receive the first-time award more than once every 5 years. Cash awards are subject to the constraints of the OEA budget.

**CRITERIA**

With approval and participation by their governing bodies, locals will apply for the award and submit a portfolio that demonstrates meeting the following criteria:

1. **Membership Criteria**: These include meeting the important deadlines necessary for an Outstanding Treasurer Award, reconciled membership reports, and timely reporting of changes in local membership.

2. **Financial criteria**: These include evidence of making deposits within one week, meeting financial obligations, and no acts of dishonesty or fraud.

3. **Annual attendance at an OEA-sanctioned Treasurer's Workshop** by the local treasurer (or other officer for continuing recognition).

4. A bi-annual budget adopted by the local governing body with evidence that budgeting is an ongoing annual process. (Budgets Fiscal Year 2018-2019 and Fiscal Year 2019-2020 required.)

5. **Monthly financial reports**.

6. **An annual audit**.

7. **Itemized records of receipts and expenditures**.

8. **Correctly completed tax returns** (where applicable).

9. **Evidence of tax-exempt status** (where applicable).

10. An established practice of requiring dual signatures for all local association checks.

**Please mail your binder/portfolio to**: OEA Secretary-Treasurer, P.O. Box 2550, Columbus, OH 43215

A program application and criteria booklet, can be found on OEA’s Website. If you have questions, or require additional guidance, please call Secretary-Treasurer Mark Hill, at 614-227-3199.