

OEA MEMBERSHIP DEPARTMENT 2018-2019

Monthly Membership Guide & Updates For Local Association Leaders

March 31, 2019

Monthly Reminders:

- 4/29/18—Dues payment to OEA. (Remember to include your local's 4-digit ID number on your check payments.)
 - The Local Association Reporting Form for 2019-2020 (Due April 1st Please send as soon as possible).
 - Review your dues transmittal schedule to confirm you are on track to avoid any compliance issues.
- Enclosed is the March 2019 billing statement for the 2018-2019 Membership Year.
 - You should have received the “**Local Association 2019-2020 Reporting Form**” requesting information about your local association last month. **The information required on this form is critical for the printing of your 2019-2020 membership enrollment materials.** This form was required to be completed, signed and returned to the OEA Membership Department by April 1st. If you have not already returned your form, please do so as soon as possible. The reporting form can be scanned and emailed to membership@ohea.org or returned in the payment envelope along with any payments and/or updates. If the form is not returned, OEA will utilize prior year information.
 - **Reminder:** Another 2018-2019 membership roster will be mailed to you in May. All updates received by April 29th will be completed and reflected in this roster. This will be the last chance to check your membership before materials are printed for 2019-2020.
 - **2019-2020 Membership Enrollment Materials** will be mailed to the home address of the treasurer on record once the details have been finalized. We anticipate the Membership Enrollment Materials to mail in mid-June. You may want to share this information with the other officers in your local. It is important to have the correct Treasurer, and other officers on record. Please report any new election results to your OEA field office with name, address, non-work phone number and a non-work e-mail address as soon as possible.
 - Information on the delivery of **Promotional and FCPE materials for the 2019-2020 Membership Year** will be provided during the month of April.



Thanks for your continued efforts and support.

If you have questions or concerns please contact us by e-mail:
membership@ohea.org

Or by telephone: InfOEA
1-844-632-4636

2019 District Treasurer's Workshops

The following OEA District Treasurer's Workshops have been scheduled and are open to other Leaders in your Local:

CENTRAL on June 10, 2019: WOOEA on July 10, 2019: ECOEA on July 15, 2019: SEOEA on July 18, 2019: NWOOEA on July 23, 2019: NEOEA on July 24, 2019: SWOOEA on July 30, 2019: EOEA on August 5, 2019: NCOEA on August 6, 2019.

For your convenience, you can also attend another districts workshop by contacting them to reserve your seat if that date works better with your schedule. We will keep you informed as new workshops are scheduled.